

**EXAMPLE CONTRACT FOR  
LAND SURVEYING SERVICES  
FOR INFORMATIONAL PURPOSES ONLY**

February 28, 2019

[Client]

**E-MAIL TRANSMISSION: \_\_\_\_\_  
And USPS First Class**

**RE: Property Identification [Identify Property]  
[Brief Description of the Project or Services to be Provided]**

Dear [Client]:

This letter shall serve as a Letter of Engagement, whereby \_\_\_\_\_, hereinafter referred to as Client, engages \_\_\_\_\_, hereinafter referred to as Surveyor, to perform land surveying services on the above described property (the Property). Execution of this letter will confirm acceptance and shall constitute an Agreement between Client and Surveyor.

Surveyor will provide a Boundary Survey of the Property which will include re-establishment of property corners and boundary lines, location of permanent improvements to the property (i.e. buildings, fences, driveways, etc.), identification of encroachments (if any), determination of acreage, and preparation of a map of survey depicting the results of the survey. Six original survey maps will be provided. The survey will meet all applicable provisions of the State of \_\_\_\_\_ "Standards of Practice" for property surveys.

It is acknowledged that land surveying is a professional service and not an exact science, therefore our fee for services is estimated at \$ \_\_\_\_\_, subject to unforeseen circumstances or unexpected difficulties. The survey will be completed within three (3) weeks from the date of receipt of an executed copy of this agreement. Surveyor will make every reasonable effort to meet this schedule; however, this is not a guarantee. All invoices are due and payable within 15-days of receipt. A late fee of 1.50% per month will apply. In the event collection proceeding become necessary, \_\_\_\_\_ law will apply and Attorney's fees and cost of collection will be reimbursed to Surveyor.

If unforeseen circumstances or unexpected difficulties are encountered, the Client will be consulted before Surveyor proceeds further. If additional services are deemed necessary, Surveyor will perform those services at an hourly rate of \$ \_\_\_\_\_ [or lump sum fee]. Surveyor will only perform additional services with Client's written or verbal approval. This offer will expire if not executed within 15 days. Either party may terminate this agreement with or without cause. Upon termination, Surveyor will be reimbursed for services performed. This agreement contains no warranties either expressed or implied. Persons signing below certify that they have legal capacity as the individuals, representatives, and/or agents for the parties to this contract.

FOR SURVEYOR:

FOR CLIENT:

\_\_\_\_\_

\_\_\_\_\_ Date: \_\_\_\_\_

Date: \_\_\_\_\_

By: \_\_\_\_\_

Thomas Jefferson, Chief Surveyor

Printed Name and Title